

AMADOR
RESOURCE CONSERVATION DISTRICT
Mailing Address: 12200-B Airport Road, Jackson CA 95642

DIRECTORS
Steve Cannon, Carole Marz, Dan Port, Emily Taylor, Kelsi Williams
Associate Directors

REGULAR MEETING AGENDA

DATE: September 16, 2021 **TIME:** 3:00 PM **LOCATION:** 12200-B Airport Road, Jackson, CA 95642

Due to concerns about health & the need to maintain social distance, this meeting will allow for telephone attendance via conference call. If interested, please call (612)470-1917 & use PIN 294-465-236#. If you choose to attend via video conference, go to meet.google.com/hyh-zwww-ngn

ROLL CALL
AGENDA

Approval of agenda for this date; any and all off-agenda items must be approved by the Board of Directors
Pursuant to Para 5495.2 of the government code.

ORAL COMMUNICATIONS BY THE PUBLIC FOR ITEMS NOT APPEARING ON THE AGENDA CONSIDERATION OF
"EMERGENCY OR "SUBSEQUENT NEED" ITEMS NOT APPEARING ON THE AGENDA Cal. Gov't Code 54954.2(b)(2)

Item #	Time Allotted	Topic
1	3:05 – 3:15	Approval of itemized warrants.
2	3:15 – 3:20	Approval of minutes of past meetings
3	3:20 – 3:35	NRCS Report
4	3:35 – 4:05	District Manager Report – Amanda Watson Three Meadows Project – discussion & action on consultant to assist in supervision Jackson Creek Watershed Project – update
5	4:05 – 4:25	Treasurer Report – regular report 2021-2022 Budget – discussion & action
6	4:25 – 4:35	CARCD Annual Meeting Update on attendance – action on allocation of funds
7	4:35 – 4:50	Board member pay policy Discussion and possible action
8	4:50 – 5:15	CLOSED SESSION = Personnel Matters
9	5:15 – 5:05	Correspondence
10	5:05	Adjourn

September 2021- ARCD Board Meeting

Starting Warrant 21-080

Warrant Number	Amount	Pay to	Project	Notes	Status
21-080	\$ 50.00	Sweet Pea	ARCD/Garden	Porta-Pottie Serviced (8/12)	Submit 9/2/21
21-081	\$ 1,135.95	North Valley Labor Compliance Services	NFWF	August Invoice	Submit 9/2/21
21-082	\$ 427.65	The Regents of University of CA	ARCD-SARE	Scott Oneto's Work 7/1-7/31 (duplicate)	Submit 9/2/21
21-083	\$ 190.00	Balancing the Books	ARCD	Bookkeeping - 11672	
21-084	\$ 2,848.42	Alliant Insurance	ARCD	2021-2022 ARCD Insurance	

ARCD Income

Date	Amount	Check From	Project	Notes
5/27/2021	\$ 871.90	EventBrite	General	Workshop Fees

NOTES

AMADOR RESOURCE CONSERVATION DISTRICT

Minutes for Regular Meeting of 15 July 2021

Called to order at 3:00 p.m. at 12200-B Airport Road, Jackson, CA

Present were: Directors Cannon, Marz, Port, Taylor & Williams
District Manager Amanda Watson, D.C. Bobette Parsons (via telephone)

Motion to approve the agenda by Director Port, 2nd by Director Williams . Motion passed

No oral communications – Discussion regarding AWA water rate increase. Water is a natural resource and the ARCD is concerned with conservation and use of water in Amador County. Water rates can affect our agricultural constituents. Consideration of writing a letter to the AWA expressing our interests and concerns.

Warrants to pay – 11 warrants submitted (attached in Dist. Mgr report). Warrants are numbered 21-055 through 21-065. Motion to approve warrants made by Director Williams, 2nd by Director Marz, with #21-064 (LGM Construction) being paid contingent upon the okay of compliance with labor law by our labor consultant. Motion passed.

A motion to effect the transfer of \$20,963.76 from the SAWQA account to the ARCD Unrestricted Funds Account was made by Director Port. 2nd by Director Marz. Motion passed.

Motion was made to approve the minutes from Regular Meeting 6/17/21 and Special Meeting 6/21/21 by Director Williams, 2nd by Director Marz. Motion passed.

NRCS Report – D.C. Parsons submitted the monthly report (attached). Highlighted the new Conservation Incentives Program (CIP) which will combine the Conservation Stewardship Program with EQIP to allow more access to landowners. August 11 is deadline for pre-selected EQIP projects.

District Manager Report (attached) – D.M. Watson will be advertising the new ARCD positions, Admin. Asst and Education/Outreach Coordinator, on Friday 16 July 2021. A Special Meeting may need to be held to evaluate candidates. 3 Meadows project is in its 4th day of work and proceeding well. ARCD received a Public Records Request from the Foundation for Fair Contracting regarding LGM's contract with the Licensed Timber Operator. Amanda is working on resolving that. No real issue, just info needed to satisfy the request.. Still working on getting grant funding for the hoop house for the Monarch Garden.

Treasurer Report – 2021/2022 budget for the ARCD was presented. Discussion resulted in suggestion that the line item for Meetings and Conferences be increased by \$3000 to allow for attendance at the CARCD conference and other potential trainings/conferences. Motion to approve the budget with that increase made by Director Williams, 2nd by Director Port. Motion passed.

Conferences – Director Williams expressed her interest in attending the Calif. Special Districts Association Leadership Conference in Lake Tahoe in September. She's applied for a \$600

scholarship to that conference. She also encouraged all Directors to consider attending the CARCD conference in Santa Barbara in November. Looks like a good agenda and very relevant to the ARCD. This item relates to the motion approved for the 2021/2022 budget and the increase in that line item would allow for 3-4 directors/employees to attend the CARCD conference. Director Taylor expressed interest in the CARCD conference.

Board Pay – Discussion regarding the potential to provide payment to directors for meeting attendance. Other boards do so and the range of payment seems to go from \$0 to \$250. Another option would be an annual stipend or medical benefits. Discussion included comparisons with Board of Supervisors and AWA director salaries. Also discussed was our ability to finance such payments and how the ARCD has evolved over the years in terms of our scope of work and effectiveness. Consensus was to table the issue for further discussion at the August meeting.

Correspondence – received thank you from Forestry Challenge for our donation of \$1500.

Adjourned at 5:07 p.m.

Respectfully submitted - SQC

AMADOR RESOURCE CONSERVATION DISTRICT

Minutes for Regular Meeting of 19 August 2021

Called to order at 3:00 p.m. at 12200-B Airport Road, Jackson, CA

Present were: Directors Cannon, Marz, Port, Taylor & Williams
District Manager Amanda Watson

Motion to approve the agenda by Director Port . 2nd by Director Taylor. Motion passed

No oral communications

Motion to approve warrant #21-065 through 21-079 made by Director Port, seconded by Director Marz. Motion passed.

Minutes of July meeting tabled

Administrative Assistant position – committee consists of Directors Port and Williams. Will meet sometime during last week of August to first week of September to evaluate candidates and set up interviews.

Outreach/Education position – committee consists of Directors Marz and Cannon. Will meet to evaluate candidates when we have some applicants for the position.

District Manager's Report (attached)

Specific items

\$60K available for Healthy Soils project

Molly Taylor will continue working with RCD until 31 December.

Master Gardeners will pay for a hoop house at the C&C ranch for general use.

Monarch Garden funds may be difficult to obtain. Fish and Game is kind of negative, but we will proceed with the grant application.

RCD received another \$100K to fund Gordon's position for another year.'

Treasurer's Report – no report this month

Portable toilet situation and garden water bill discussion for September meeting

Director pay possibility and District Manager position conversion to employee on September agenda.

Adjourned at 5:00 p.m



USDA-NRCS Report by Bobette Parsons, District Conservationist, Jackson LPO September 2021

Environmental Quality Incentives Program (EQIP) and Conservation Incentives Program (CIC)

- Administration on-going on 103 active conservation contracts to treat 34,591 acres.
- Federal funding of 5.4 million dollars obligated for conservation activities in active contracts.
- New CIC program pilot in California blends EQIP classic and CSP

Program Deadlines

- Sept 17th CIC obligation deadline

Conservation Planning 2022

- On-going requests for assistance being received, with needed planning on Tree Mortality, General forestry, RCPP, Rangeland and Cropland acreages.
- Numerous requests for planning on Rangeland (70 requests at present).
- FY21 EQIP and CSP: The Jackson office has funded 15 projects to date: 8 RCPP, 2 CSP, 3 Tree Mortality/Forestland, 2 Pasture/Range/Cropland.
- 2 CIC Rangeland and Tree Mortality/Forestland projects are pending funding

Staff Updates

- NRCS Central Sierra Team Forester, Evan Smith from Grass Valley has filled the position.
- NRCS Area 3 Forester needs to be re-advertised and when filled will help with Jackson workload.
- Permanent NRCS Forester Position for Jackson will be advertised later this year. No date set yet.
- Sharon Nance, Assistant State Con for Field Operations, A3, retires September 10th.
- Office remains open for business through telework and rotational staff time in office. Office is closed to clients and visitors, but field work continues with social distancing. Mandatory masking for all indoor USDA facilities regardless of vaccination. Travel limitations in place.

Amador RCD
District Manager Report
Prepared for: September 16th 2021 Board Meeting

Staffing Updates:

Interviews held for Administration Assistance Position.

Current Projects Updates:

Three Meadows, NFWF Grant: Implementation in Tyler Meadows has been completed. Implementation on Upper Onion is nearly completed. Caldor Fires have caused several evacuation of the job site.

Amador Rangeland Soil Health Research and Education Project, WesternSARE –no update

Community Chipping Program: Extension granted until 12/31/2021. Contractor agreed to extend contract. Working on article in the Ledger dispatch and several community chipping days/weekends

Patagonia Carbon Farm Plan: working with CCI to complete reporting, all work completed. First payment received, AW needs to submit final invoice.

Healthy Soil Program Technical Assistance Funding- ARCD received \$60,000 to provide technical assistance for the next round of funding. This is the second round of funding ARCD has received. Molly will provide TA and organize workshops until 12/31/2021. The HSP application period is Oct 2021-Feb 2022. ARCD is planning for October

Monarch Habitat Garden: Emily/AW met with Carolyn from Partners for Fish and Wildlife. Emily is working on a budget and project proposal for funding.

Mitchell Mine Fuel Break Maintenance/Demonstration: Agreement is fully executed. ARCD needs to contract for CEQA development.

NACD 2021: \$100,000 awarded to assist NRCS with Technical Assistance.

RCPP: In Batch 4 the Jackson Office and RCD staff had 8 RCPP clients funded for a total of \$105,830 this is 15% of the total funding for this batch, there were a total of 38 projects funded. Staff is working to fully execute contracts and assist current clients.

Community Chipping Grant: Funding awarded. CCI/CalFire Fire Prevention Grant for a three-year program, requested a total of \$718,000. AW is working on final agreement edits.

Grazing for Fuels Prevention and Forest Health: Funding awarded. Grant submitted to Forest Health Project to treat 1000 acres in the Jackson Creek Watershed; 3.6 million requested over 3-year agreement. First Advisory Committee meeting will be held Sept. 27th. Molly and AW working on researching CEQA requirements.

Funding Opportunities:

- Carbon Hub Funding: Molly/AW are working together to provide input to CCI.

Amador Resource Conservation District

Grant	Timing	Grant Total	Notes
SARE	1.5 years	\$23,607.00	Several quarters of reporting/invoicing
Healthy Soils Program 1	2 years	\$59,996.28	2 quarters of reporting/invoicing due
Healthy Soils Program 2		\$60,000.00	Check on initial agreement
Chipping Grant		\$190,340.00	Quarter Report Due/Extension Granted 12/31/2021
3 Meadows Implem.- NFWF	8 months	\$404,411.00	Reconciliation reporting due
CFP- Patagonia (funds remaining)	Grant Term Completed	\$14,500.00	Need to submit final invoice
Mitchell Mine Maintenance	2 years	\$337,000.00	Check on grant agreement
SAWQA	Ongoing		
RCPP			Several quarters of reporting/invoicing
NACD (Grant 3)		\$100,000.00	Last quarter updates needed
NACD (Grant 4)		\$100,000.00	1 quarter of reporting due
Jackson Creek Watershed Grazing Project	3 years	\$3,300,000.00	Check Agreement status (make file/binder)
Chipping Grant Year ROUND 2	3 years	\$718,000.00	Need to make agreement updates/submit
Pending Grants/Projects			
Carbon Hub Implementation	3 years	\$ 400,000.00	

Amador Fire Safe Council

Grant	Timing	Grant Total	Notes
Ingress/Egress Grant (CalFire)	1.5 years	\$ 1,044,000.00	Create original advance/quarter report
Ingress/Egress Grant Extension (CalFire)	2 years	\$ 600,000.00	Check Agreement status (make file/binder)
Mitchell Mine Fuel Break			Quarter Report Due. Check on advance request
Tiger Creek Fuel Break- Grant 1 (SNC)	1.5 years	\$ 1,500,000.00	Check on advance status
Tiger Creek Fuel Break- Grant 2 (SNC)			Check Agreement status (make file/binder)
AmCo Planning Grant			Check on invoice/reporting
Pine Acres Maintenance Grant			
Pending Grants/Projects			
Communications Grant (Thru Volcano)		\$5,000.00	
AmCo Implementation Grant			

Amador Resource Conservation District

Grant	Timing	Grant Total	Education Outreach	Notes
SARE	1.5 years	\$ 23,607.00	\$ 600.00	Several quarters of reporting/invoicing
Healthy Soils Program 1	2 years	\$ 59,996.28	\$ 10,000.00	2 quarters of reporting/invoicing due
Healthy Soils Program 2				Check on initial agreement
Chipping Grant				Quarter Report Due/Check on extension
3 Meadows Implem.- NFWF	8 months	\$ 404,411.00	\$ 2,000.00	Reconsilation reporting due
CFP- Patagonia (funds remaining)	Grant Term Completed	\$ 14,500.00	\$ 6,000.00	Need to submit final invoice
Mitchell Mine Maintenance	2 years	\$ 337,000.00	\$ 4,000.00	Check on grant agreement
SAWQA	Ongoing		\$ 15,000.00	
RCPP				Several quarters of reporting/invoicing
NACD				1 quarter of reporting due
Jackson Creek Watershed Grazing	3 years	\$ 3,300,000.00	\$ 11,000.00	Check Agreement status (make file/binder)

Pending Grants/Projects

Chipping Grant Year ROUND 2	3 years	\$ 718,000.00	\$ 3,000.00	
Carbon Hub Implementation	3 years	\$ 400,000.00	\$ 20,000.00	

Amador Fire Safe Council

Grant	Timing	Grant Total	Education Outreach	Notes
Ingress/Egress Grant (CalFire)	1.5 years	\$ 1,044,000.00	\$ 20,000.00	Create orginal advance/ quarter report
Ingress/Egress Grant Extension (Ca	2 years	\$ 600,000.00	\$ 8,000.00	Check Agreement status (make file/binder)
Mitchell Mine Fuel Break				Quarter Report Due. Check on advance request
Tiger Creek Fuel Break- Grant 1 (SI	1.5 years	\$ 1,500,000.00	\$ 8,000.00	Check on advance status
Tiger Creek Fuel Break- Grant 2 (SNC)				Check Agreement status (make file/binder)
AmCo Planning Grant				Check on invoice/reporting

Pending Grants/Projects

Pine Acres Maintance Grant				
AmCo Implemation Grant				